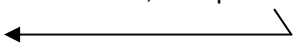


## 2008 – 2009 FIRE SAFETY GUIDELINES FOR HOLIDAY DISPLAYS

PERMITTED	NOT PERMITTED
<b>Decorations</b> <ul style="list-style-type: none"> <li>○ Potted plants and leaf-bearing trees.</li> <li>○ Underwriter’s Laboratory (UL) approved artificial, slow-burning/non-combustible trees made of plastic</li> <li>○ All natural cut trees and other plant material that have been treated with fire retardant material. Documentation of the treatment is required.</li> <li>○ Flame-resistant paper or cloth decorations covering 10% or less of the wall &amp; ceiling space.</li> </ul>	<b>Decorations</b> <ul style="list-style-type: none"> <li>○ All natural cut trees or other plant material that have NOT been treated with a fire retardant material.</li> <li>○ Metallic trees.</li> <li>○ Combustible decorations</li> </ul>
<b>Lighting</b> <ul style="list-style-type: none"> <li>○ UL Approved</li> <li>○ Miniature electric lights, up to 3 strings of lights</li> </ul>	<b>Lighting</b> <ul style="list-style-type: none"> <li>○ Non UL Approved</li> <li>○ More than 3 strings of lights plugged together.</li> </ul>
<b>Candles</b> <ul style="list-style-type: none"> <li>○ With approval from EH&amp;S, during religious observances only. Must be attended and enclosed in glass while lit at all times.</li> </ul>	<b>Candles</b> <ul style="list-style-type: none"> <li>○ LED or electric “candles”</li> <li>○ Not allowed, except</li> </ul> 
<b>REMEMBER TO:</b> <ul style="list-style-type: none"> <li>○ Keep all exit routes, hallways, corridors, and stairways free of obstructions.</li> <li>○ Contact EH&amp;S at 255-8200 if you have questions or concerns about fire safety.</li> <li>○ Have a fire emergency plan.</li> <li>○ Plan alternate escape routes out of every room.</li> <li>○ If fire strikes, activate the fire alarm, evacuate the building, and then call Cornell Police at 911 from a safe location.</li> </ul>	

Cornell is fortunate to have members from diverse religions on campus. According to the Cornell United Religious Work, there are 25 religious organizations represented at Cornell. While there are many religions that have no religious holiday between November and January, and while many members of Cornell’s community do not practice a religion, the university encourages its members to respect differences in religious practices during this holiday season, and always. In an effort to create an inclusive environment, the University Assembly approved the following *Guidelines for the Display of Religious Symbols* below.

### GUIDELINES FOR THE DISPLAY OF RELIGIOUS SYMBOLS

- Individuals may *privately* display symbols in their work areas or living quarters.
- Areas that would give the impression that the symbol is associated with the university, particularly the external surfaces of buildings may not be used for displays of religious symbols.
- The university administration shall not sponsor nor provide direct financial support for the display of religious symbols.
- Campus groups desiring to sponsor celebrative and/or educational displays utilizing religious symbols shall have full access to appropriate campus display areas, subject to regular administrative procedures governing the use of these areas.
- Any display areas that normally are available to all campus groups shall also be available for the display of religious symbols, subject to regular administrative procedures.
- The policy prohibits special or temporary display areas for religious symbols.

University members are reminded to be respectful of the religious diversity of our students and colleagues and are encouraged to use an *inclusive* approach in celebrating the holiday season. Individuals and units demonstrate this inclusive approach by:

- Focusing on the winter season rather than a particular holiday
- Displaying symbols that visually represent holidays of several religions in combination with secular decorations of the season.

### GUIDELINES FOR INCLUSIVE SEASONAL DISPLAYS

#### Winter Holiday Displays/Decorations that are Consistent with Cornell’s Commitment to Diversity and the University Assembly Guidelines:

- Snowflakes
- Trees (in accordance with Fire Safety Guidelines) decorated with snow flakes and other non-religious symbols

#### Winter Holiday Displays/Decorations that are Consistent with University Assembly Guidelines But Should be Basis of Dialogue Within Unit or Living Area

- Trees decorated with bows, garland and lights (in accordance with Fire Safety Guidelines)
- Wreaths with bows (in accordance with Fire Safety Guidelines)
- Combination of snowflakes, (in accordance with Fire Safety Guidelines), Santa Claus figure, and driedel
- Holly

#### Winter Holiday Displays/Decorations that are NOT Consistent with Either University Assembly Guidelines or the University’s Commitment to Diversity and Inclusiveness

- Nativity scene
- Menorah
- Angels
- Mistletoe
- Stars at the top of trees
- Crosses
- Star of David